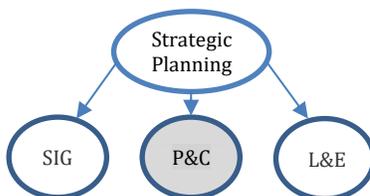


Science Atlantic Strategic Priority: Partnerships and Community (P&C) Subcommittee (A Subcommittee of the Strategic Planning Committee)

Terms of Reference

(Approved May 27, 2020)

What: The Partnerships and Community (P&C) Subcommittee is one of the three standing subcommittees of the Science Atlantic Strategic Planning (SP) Committee (Sustainable and Inclusive Governance Subcommittee; Partnerships and Community Subcommittee; and Leadership and Empowerment Subcommittee).



Purpose: The purpose of the P&C Subcommittee is to prioritize, oversee, and evaluate activities that support the partnership and community goals outlined in the 2018-2022 Strategic Plan (<https://sciatl.org/StratPlan2018-22>)

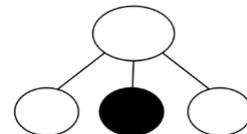
Goal: To cultivate partnerships inside and outside the organization that will strengthen the regional scientific community and provide opportunities for our stakeholders.

Responsibilities:

- Establish measurable goals and objectives to assess progress in meeting Science Atlantic's strategic priority of building partnerships and community
- Prioritize, coordinate, and evaluate activities of the P&C action committees (listed below)
- On an annual basis, assess the achievements and activities of the organization against the goals and objectives established by the P&C Subcommittee
- As needed, recommend updates of P&C goals and objectives to the SP Committee
- Prepare an annual written report (August) to be included in the SP Committee's report for the Annual Members Meeting (AMM) (November)

Action Committees: The P&C Subcommittee can create action committees to act on specific goals/initiatives as tasked by the P&C Subcommittee.





Reporting:

- One member of each action committee reports to the P&C Subcommittee
- The Chair of the P&C Subcommittee reports to the SP Committee

Authority:

- The P&C Subcommittee approves activities of the P&C action committees
- The P&C Subcommittee makes recommendations to the SP Committee

Membership:

- One Board member to act as Chair of the P&C Subcommittee and sit on the SP Committee
- The lead of each action committee
- Additional members at the Subcommittee's discretion, representing the diverse Science Atlantic community (i.e., various disciplines, geographic locations, roles, external organizations, etc.)

Members are selected by the P&C Subcommittee in accordance with the criteria listed above. Nominations may come from Board, staff, and other Science Atlantic stakeholders.

Appointments are for a two-year term, renewable.

Commitment:

- The P&C Subcommittee meets virtually at least quarterly to assess progress of the action committees
- The P&C Chair participates in the AMM (November) (other members welcome)
- Discussion by email and contributions to documents as needed
- Participation in a P&C action committee (recommended)

Review of these Terms of Reference: These Terms shall be reviewed by the Strategic Planning Committee no less than every three years.

