

## Science Atlantic Strategic Priority: Leadership and Empowerment (L&E) Subcommittee (A Subcommittee of the Strategic Planning Committee)

### Terms of Reference

(Approved May 27, 2020)

What: The Leadership and Empowerment (L&E) Subcommittee is one of the three standing subcommittees of the Science Atlantic Strategic Planning (SP) Committee (Sustainable and Inclusive Governance Subcommittee; Partnerships and Community Subcommittee; and Leadership and Empowerment Subcommittee).



Purpose: The purpose of the L&E Subcommittee is to prioritize, oversee, and evaluate activities that support the leadership and empowerment goals outlined in the 2018-2022 Strategic Plan (<https://sciatl.org/StratPlan2018-22>).

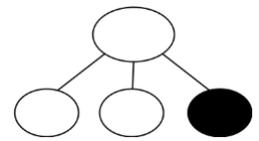
Goal: To empower our membership community, students, and alumni to become leaders in both the organization and the greater community.

#### Responsibilities:

- Establish measurable goals and objectives to assess progress in meeting Science Atlantic's strategic priority of leadership and empowerment
- Prioritize, coordinate, and evaluate activities of the L&E action committees (listed below)
- On an annual basis, assess the achievements and activities of the organization against the goals and objectives established by the L&E Subcommittee
- As needed, recommend updates of L&E goals and objectives to the SP Committee
- Prepare an annual written report (August) to be included in the SP Committee's report for the Annual Members Meeting (November)

Action Committees: The L&E Subcommittee can create action committees to act on specific goals/initiatives as tasked by the L&E Subcommittee.





#### Reporting:

- One member of each action committee reports to the L&E Subcommittee
- The Chair of the L&E Subcommittee reports to the SP Committee

#### Authority:

- The L&E Subcommittee approves activities of the L&E action committees
- The L&E Subcommittee makes recommendations to the SP Committee

#### Membership:

- One Board member to act as Chair of the L&E Subcommittee and sit on the SP Committee
- The lead of each action committee
- Additional members at the Subcommittee's discretion, representing the diverse Science Atlantic community (i.e., disciplines, geographic locations, roles, external organizations, etc.)

Members are selected by the L&E Subcommittee in accordance with the criteria listed above. Nominations may come from Board, staff, and other Science Atlantic stakeholders.

Appointments are for a two-year term, renewable.

#### Commitment:

- The L&E Subcommittee meets virtually at least quarterly to assess progress of the action committees
- The L&E Chair participates in the AMM (November) (other members welcome)
- Discussion by email and contributions to documents as needed
- Participation in a L&E action committee (recommended)

Review of these Terms of Reference: These Terms shall be reviewed by the Strategic Planning Committee no less than every three years.

