

## Annual Member Meeting 2017 Minutes (Draft)

Friday, November 24, 2017  
McCain Centre  
Mount Saint Vincent University, Halifax, NS

### 1. Welcome and Call to Order

David McCorquodale, Chair of the Board, called the meeting to order at 4:00 p.m.

### 2. Establishment of Quorum

David McCorquodale confirmed that a quorum of members was present.

### 3. Approval of the Agenda

**Moved** (Amanda Cockshutt/Jeff Hooper) that the agenda be approved as circulated. **Carried.**

### 4. Approval of the Annual Members Meeting Minutes, November 25, 2016

**Moved** (Andy Foster/Michael van Zyll de Jong) that the minutes of the November 2016 Annual Members Meeting be recognized by the Members. **Carried.**

### 5. Remarks from the Chair and Executive Director

Chair David McCorquodale and Executive Director Lois Whitehead gave verbal reports of the activities of the organization for the past year.

### 6. Acceptance of the 2017 Committee and Staff Reports

David McCorquodale referred attendees to the circulated Committee and staff reports.

### 7. Presentation of Financial Statements for Fiscal Year Ending March 31, 2017

Chris Moore, Treasurer, presented the financial statements prepared by Grant Thornton.



**Moved** (Chris Moore/Brook Taylor) that the financial statements for the year ended March 31, 2017, be accepted as presented. **Carried.**

## 8. Appointment of Financial Reviewer for 2018

**Moved** (Chris Moore/Jeff Hooper) that Grant Thornton be retained as the financial reviewer for 2018. **Carried.**

## 9. Election of 2017-2018 Board of Directors

### Chair

**Moved** (Chris Moore/Petra Hauf) that Christian Lacroix move to the position of Chair from the position of Chair Elect. No other nominations were presented. **Carried.**

### Treasurer

**Moved** (Andy Foster/Amanda Cockshutt) that Chris Moore continue as Treasurer. No other nominations were presented. **Carried.**

### Director-At-Large (Institutional Representative)

**Moved** (Chris Moore/Jeff Hooper) that Amanda Cockshutt, Andy Foster, Petra Hauf be appointed to the Board as Institutional Representatives. No other nominations were presented. **Carried.**

### Director-At-Large (Committee Chairs Representative)

**Moved** (Chris Moore) that re-offering representatives Marcia English and Dave Hornidge be appointed to the Board, and called for a third nomination. **Withdrawn.**

**Moved** (Grant Wach/Gary Saunders) that the Committee Chairs be empowered to select a representative to the Board at their meeting on November 25. **Carried.**

### Director-at-Large (Community Representative)

**Moved** (Chris Moore/Petra Hauf) that Brent Myron be renewed for another year. **Carried.**

Chris Moore presented two nominees, Roby Austin (Physics, Saint Mary's University) and Eddie Francis (PEI Bioalliance), for the membership's vote by ballot. Following the vote, David McCorquodale welcomed Roby Austin to the Board.



## **10. Other Business**

David McCorquodale gave notice that the Board will establish a standing Policy Committee to review the nomination and election process, the Holding Account Policy, and other items.

David McCorquodale stressed the importance of the strategic planning meeting and announced plans to strike a standing Strategic Planning Committee.

Lois Whitehead added that both committees are looking for a breadth of members.

## **11. Adjournment**

The meeting was adjourned at 4:39 p.m.

